

BIGGS HIGH SCHOOL:

EMERGENCY INFORMATION

Name _____ Birthdate _____ Grade _____
 Student E-mail: _____
 Parent/Guardian Name _____
 Street Address: _____ Home Phone _____
 Mailing Address: _____ E-Mail: _____
 Mother's Work Phone: _____ Father's Work Phone: _____
 Guardian's Name: _____ Legal Control of Student: _____
 Emergency Contacts: _____ Emergency Phone: _____
 (Two MUST be shown) _____ Emergency Phone: _____
 Medical or Allergy Problems: _____

In case this student becomes ill or injured, I give permission to Biggs Unified School District personnel to take the student to any of the following:
 Doctor (or Any Doctor) _____ Phone: _____
 Dentist (or Any Dentist) _____ Phone: _____
 I give my permission to the above medical and/or dental personnel to treat the above named student.
 Signature of Parent Guardian: _____ Date: _____

Biggs Unified School District
 300 B Street, Biggs, CA 95917



REQUEST FOR RECORDS

The student named below has enrolled in the Biggs Unified School District. Pursuant to Education Code Section 49068 and California Administrative Code Title 5, Section 438, please send all Cum folder and Special Education records (if applicable), grade records, test scores and health records to the address above.

 Name Birthdate

 Street Address Grade

 City, State, Zip
 School Previously Enrolled In _____

 Date

WOLVERINES



Biggs High School

300 B Street, Biggs, California 95917

Ph.: (530) 868-5825

Fax: (530) 868-1727

July 28, 2016

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Biggs Unified School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Biggs Unified School District may disclose appropriately designed "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Biggs Unified School District to include this type of information from your child's education records in certain school publications. Examples include:

- * A playbill, showing your student's role in a drama production;
- * The annual yearbook;
- * Honor roll or other recognition lists;
- * Graduation programs; and
- * Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Biggs Unified School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by November 7, 2016. Biggs Unified School District has designated the following information as directory information:

- | | |
|--------------------------|---|
| -Student's Name | -Participation in officially recognized activities and sports |
| -Address | -Weight and height of members of athletic teams |
| -Telephone listing | -Degrees, honors, and awards received |
| -Electronic mail address | -The most recent educational agency or institution attended |
| -Photograph | |
| -Date and place of birth | |
| -Major field of study | |
| -Dates of attendance | |
| -Grade level | |

Sincerely,

Biggs Unified School Administration

TARDY POLICY

A STUDENT IS CONSIDERED TARDY IF HE/SHE IS NOT IN THE ROOM, READY FOR WORK, WHEN THE TARDY BELL RINGS.

TEACHERS WILL REQUIRE STUDENTS TO REPORT TO THE OFFICE TO RECEIVE A TARDY SLIP.

PENALTY FOR TARDIES WILL BE AS FOLLOWS:

1 ST	WARNING
2 ND and 3 RD	TWO DETENTIONS
4 TH and 5 th	Two LUNCH DETENTIONS
6 TH +	SATURDAY SCHOOL

NOTE: After ten minutes a student is considered absent and will be dealt with as such.

ABSENCE AND READMISSION POLICY:

Following an absence from school a student must report to the school office at least five minutes before the first bell with a note from the parent or guardian, explaining the reason for the absence.

The office will issue a readmit to the student. It will be the student's responsibility to have each teacher throughout the day sign the readmit. If a student does not have a readmit, he/she must report to the office to secure one. The office in accordance with the Tardy Policy will issue a detention also. Students will NOT be allowed to return to the previous class to retrieve a readmit left there.

Biggs High School

ATTENDANCE and CLUB PARTICIPATION PRACTICE/ACTIVITY

THE FOLLOWING IS TO BE ENFORCED:

1. The Attendance Clerk will provide attendance/eligibility list daily.
2. The Coaches/Sponsors should send students to the office to clear problems. If the student cannot clear, they cannot practice/participate.
3. Excused absences are as follows: (Note or Parent call)
 - a. Doctor or Dental appointments – not required from doctor/dentist upon return.
 - b. Family emergencies – medical only
 - c. Funerals of family/relatives
 - d. Court or other legal appointments – note required from court, parole officer or social worker.
4. Students who are ill part or all of the day may **NOT** practice/participate.
 - a. If a student must take medication which requires them to rest during part of the day while using the prescription, they may participate if they bring a note from the doctor. The note is to be kept on file in the Athletic Director's Office.
5. Tardy Policy – Any student who is 10 minutes or less tardy to Period 1 will be cleared for practice/participation under the following guidelines:
 - a. Note from parent with reason for tardiness
 - b. Note from doctor/dentist
 - c. Any student who receives 3 or more such tardy notices shall forfeit the privilege. They will no longer be cleared.

Students who are tardy 10-20 minutes from Period 1 may practice/participate under the following guidelines:

- a. The tardiness is an official excused reason as listed in #3 above
- b. The student must have a note or phone call to validate verification

Students who are more than 20 minutes tardy must secure regular readmit under the official guidelines. They may or may not be eligible for practice/participation based on the official attendance guidelines.

6. Enforcement Policy – Any student who forges a note; tries to manipulate the system; or knowingly violates these guidelines will forfeit participation in the next scheduled game, event or activity.

*The Attendance Clerk will do her best to enforce these guidelines fairly and consistently.

*The Coaches must use the Eligibility List daily to determine eligibility to practice.

LET'S WORK TOGETHER AND BUILD A STRONG, COMPETITIVE PROGRAM AT BIGGS HIGH SCHOOL!

Signature of Student

Date

Signature of Parent/Guardian

Date

Biggs High School
LOCKER CONTRACT

The school is not required by law to provide a lock and locker. Therefore, the use of the lock and locker is a privilege, not a right. All privileges carry with them certain responsibilities.

I understand that by accepting a new lock and locker assignment, I must abide by the following rules:

1. NO personal locks are to be used on school lockers. Personal locks will be removed by bolt-cutters.
2. School locks are provided; these locks belong to the school and are to be treated respectfully. Loss or damage of a lock will result in the student paying for the lock.
3. Appropriate photos, pictures, etc., can be scotch-taped to the inside of the lockers. However, no painting or marking of any kind will be allowed directly on the surface of the lockers. The outside of the locker must remain free of any decoration (paint, graffiti, stickers, etc.).
4. NO sharing of lockers. Sharing locker combinations often leads to loss of personal and school property for which the assigned student is responsible.
5. NO changing of assigned locker.
6. School officials may open lockers when deemed necessary.
7. Access to lockers is only available during school hours.
8. The school is not responsible for personal items left in lockers.
9. No illegal substances of any kind will be allowed or tolerated in the lockers. Violators will immediately lose their locker privilege, plus all other appropriate disciplinary actions will follow (i.e. suspensions, parent and police reporting, and/or possible expulsion).

I understand the above rules and will abide by them. I hereby accept my lock/locker assignment.

Student Signature

Date

Parent Signature

Date

Biggs Unified School District

Acknowledgement of Information



I hereby acknowledge that I have received a copy or have access to a copy of the following listed documents. Additionally, I certify that I have read and understand these documents.

1. BUSD Annual Acknowledgement of Rights

*California law requires public school districts to annually notify the parent/guardian of each public student of a variety of parental rights. California law also requires that the parent/guardian provide school officials with written confirmation that he/she has been so notified. Therefore, you are requested to read the Parents' Rights and Responsibilities information, and return this signed form, Acknowledgement of Rights, to the school your son/daughter attends no later than three weeks from the start of school.

Parents who DO NOT want Student Directory Information released must make this known in writing to the principal of their child's school

2. BUSD Discipline Matrix

*I have read and understand the consequences of the Biggs Unified School District Discipline Matrix

3. Student Use of Technology

* I have read, understand and agree to abide by this Acceptable Use Agreement and other applicable laws and district policies and regulations governing the use of district technology. I understand that there is no expectation of privacy when using district technology. I further understand that any violation may result in loss of user privileges, disciplinary action, and /or appropriate legal action.

4. Voluntary Participation Student Accident/Health Insurance

A copy of the Biggs Unified School District Parent and Student Handbook is available online or in the office. If you have any questions regarding the handbook feel free to contact our office.

PRINT STUDENT NAME _____

GRADE: _____

Signature of Student _____

DATE: _____

Signature of Parent or Guardian _____

DATE: _____

Signature of Principal _____

DATE: _____

Biggs High School - 300 B St. Biggs, CA 95917 (530) 868-5825

www.biggs.org

CSIS Student Data for:

Name: _____
(Student Name/Label Goes Here)

Date Completed: _____

Date of Birthdate: ____/____/____

Place of Birth: _____	If you were not born in the U.S., please indicate:
City: _____	Date entered the U.S. ____/____/____
State: _____	Date 1st enrolled in a U.S. school ____/____/____
Country: _____	

What grade were you in when you first enrolled in:	<u>This</u> school: _____;
(If you left Biggs or Richvale, what grade were you in when you came back to Biggs _____.)	<u>This</u> district: _____;

Part A. Is this student Hispanic or Latino (select only one)

- No, not Hispanic or Latino
- Yes, Hispanic or Latino

The above question is about ethnicity, not race. No matter what you selected above, **please continue to answer the following** by marking one or more boxes to indicate what you consider the students race to be.

Part B. What is this student's race? (select one or more)

- American Indian or Alaska Native
- Asian
 - Chinese
 - Japanese
 - Korean
 - Vietnamese
 - Asian Indian
 - Laotian
 - Cambodian
 - Filipino
 - Hmong
 - Other Asian
- Native Hawaiian or Other Pacific Islander
 - Hawaiian
 - Guamanian
 - Samoan
 - Tahitian
 - Other Pacific Islander
- Black or African American
- White

Parent Education:

1. Not a high school graduate
2. High school graduate
3. Some College (inc. AA degree)
4. College graduate
5. Graduate School/post graduate training
6. Decline to state or unknown

Rev: 1/16/09wr Ref: mydocs\CSIS

**BIGGS UNIFIED SCHOOL DISTRICT
CUESTIONARIO DEL IDIOMA EN EL HOGAR
VERSIÓN EN ESPAÑOL**

Nombre del estudiante: _____ Apellido _____ Primer nombre _____ Segundo nombre _____

Escuela: _____ Edad: _____ Grado: _____ Nombre del maestro: _____

Direcciones para los Padres o Tutores:
El código de educación de California contiene requerimientos legales los cuales dicta a las escuelas a determinar el idioma(s) que se habla en el hogar de cada estudiante. Esta información es fundamental para que la escuela provea servicios y programas de instrucción adecuados.

Como padres o tutores, su cooperación es requerida para cumplir con este requerimiento legal. Por favor responda a cada una de las cuatro preguntas enlistadas abajo lo mas correcto posible. Para cada pregunta, escriba el nombre(s) del idioma(s) que aplica en el espacio proveído. Por favor no deje ninguna pregunta sin contestar.

1. ¿Que idioma aprendio su hijo cuando el/ella comenzó a hablar? _____
2. ¿Que idioma su hijo/a habla mas frecuentemente en el hogar? _____
3. ¿Que idioma usted (los padres o tutores) usa mas frecuentemente cuando habla con su hijo/a? _____
4. Que idioma es el mas hablado por los adultos en el hogar? (padres, tutores, abuelos, o cualquier otro adulto) _____

Su estudiante ha atendido otra escuela en Estados Unidos? Si No Si si, por favor complete la siguiente información:
Nombre de la escuela: _____ Ciudad, Estado: _____ Fechas que atendió: _____

Su estudiante ha atendido la escuela en otro país? Si No Si si, por favor complete la siguiente información:
Nombre de la escuela: _____ Ciudad, País: _____ Fechas que atendió: _____

Su estudiante ha atendido la escuela en California? Si No Si si, por favor complete la siguiente información:
Nombre de la escuela: _____ Ciudad: _____ Fechas que atendió: _____ Grado: _____

Firma del Padre o Tutor

Fecha